



**Town of Gordonsville, Virginia
Agenda Item Summary
February 27, 2023**

<p><u>AGENDA ITEM 11b</u> New Business</p> <p><u>AGENDA TITLE:</u> Consideration of Special Entertainment Permit for Main Street Events 2023 Schedule of Events.</p> <p><u>PRESENTER:</u> Mayor Robert Coiner</p>	<p><u>DISPOSITION:</u> <input checked="" type="checkbox"/> Action Required <input type="checkbox"/> For Discussion <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Closed Session <input type="checkbox"/> Informational</p> <p><u>ATTACHMENTS:</u> <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p>
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BACKGROUND:

Main Street Events LLC desires to hold several events downtown in 2023, in similar fashion to the First Friday’s and other events held in 2022. Per the Town code, such events require a special entertainment permit issued by Town Council.

The First Friday’s events will feature live music on the steps/walkway of Town Hall with select food vendors located as before—one on Town property and any others located on private property—and shops will be open. At this time, at least three markets are being planned, one in April, October, and December.

As before, minimal support is needed from the Town. Event organizers and vendors will ensure that all sidewalks and roadways remain unobstructed during the event, and will ensure the downtown area is cleaned up after each event. The list of proposed event dates and permit applications are attached for Council’s consideration.

STAFF RECOMMENDATION:

Staff recommends Council issue a special entertainment permit to the downtown merchants for Gordonsville First Friday’s and other events to be held, as presented.

MOTION FOR CONSIDERATION:

“Motion to issue a special entertainment permit to the downtown merchants for Gordonsville First Friday’s and other events to be held, as presented.”

SPECIAL ENTERTAINMENT PERMIT

Applicant Name: Meadow West Meadow Farm, LLC
 Address: PO Box 1037 Gordonsville, VA 22942
 Phone: 85-895-3313 Cell Phone No: _____ Email: hill@gillianvalentine.com
 Location of event (ex., Town Hall portico): Main Street
 Type of Music and Performer: _____
 Date and Hours of Use: 4/1, 5/5, 6/2, 7/7, 8/4, 9/1, 10/13, 12/9

The musicians, all related equipment, trash, etc., shall be removed immediately at the end of the event and no one shall be present on Town property except during the "Hours of Use" stated herein. The undersigned agrees to comply with all parking, noise, light, and zoning laws of the Town of Gordonsville. There shall be no obstruction of sidewalks, paths, or pedestrian or vehicular ways. **CDC guidelines related to COVID-19 must be observed.**

Evidence of \$50,000 bond has been provided: Y / N Insurance policy: Y / N Business license: Y / N

I hereby agree that I shall obey all ordinances of the Town of Gordonsville and all laws for the Commonwealth of Virginia. I have read, understood, and agreed to the attached Release, Waiver and Indemnity Agreement.

Signed this 9th day of February, 2023
[Signature]
 Applicant Signature

County of Orange,
 Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 9 day of Feb
 by West Meadow Farm
Gillian Valentine Grand
[Signature]
 Notary Public

Janet W. Jones
 Notary Public
 Commonwealth of Virginia
 My Commission Expires November 30, 2023
 Commission ID# 7064903

This application to conduct a music and food event, pursuant to Sections 3-43 and 21-1 of the Gordonsville Town Code, is hereby approved by the Town Manager.

 Town Manager Date

Permit Expires On: _____, or upon written agreement of the Applicant and Town to terminate sooner.

ATTENTION PUBLIC: If you have any questions, please contact the Town Manager at 540-832-2233.

Treasurer's Office

Amount of Fee: \$ _____ Collected by: _____ Date: _____

Pursuant to Section 3-43 of the Gordonsville Town Code, staging, promoting or conducting any musical or entertainment festival in the town requires the issuance of a special entertainment permit by Town Council. Fire departments, rescue squads, agricultural fairs, service clubs, entertainment sponsored by local schools, or any event in which the participants are all school students are exempt from this requirement. Pursuant to Section 21-1 of the Town Code, occupation or use of the streets, sidewalks, parks, bridges or any other public places or public property or any public easement of any description in the town first requires consent of Town Council.

REQUEST TO USE TOWN PROPERTY

Applicant Name: West Meadow Farm, LLC
Home Address: Po Box 1037, Gordonsville, VA 22942
Home Phone: _____ Cell Phone No: 805-895-3313 Email: jill@gillianvalentine.com
Location of Use: Town Hall portico and grounds
Type of Event: Open Air Markets and First Fridays with a band
Date and Hours of Use: 2023: 4/1, 5/5, 6/2, 9/1, 10/6, 10/14, 7/7, 8/4, 12/9

Participants, musicians and all related equipment, trash, etc., shall be removed immediately at the end of the event and no one shall be present on Town property except during the stated "Hours of Use" herein. I shall comply with all parking, noise, light, and zoning laws of the Town of Gordonsville. There shall be no obstruction of sidewalks, paths, or pedestrian or vehicular ways.

*Vendors (food trucks, etc.) involved in this activity must obtain the proper business license from the Town prior to the event.

I hereby agree that I shall obey all ordinances of the Town of Gordonsville and all laws for the Commonwealth of Virginia. I have read, understood, and agreed to the attached Release, Waiver and Indemnity Agreement.

Signed this 13th day of February, 2023

[Signature]
Applicant Signature

County of Orange,
Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 13 day of February, 2023
by West Meadow Farm, LLC

[Signature]
Notary Public

This application to use Town property is hereby approved by the Town Manager.



Janet W. Jones
Notary Public
Commonwealth of Virginia
My Commission Expires November 30, 2023
Commission ID# 7064903

Town Manager

Date

Permit Expires On: _____, or upon written agreement of the Applicant and Town to terminate sooner.